

Sandgroper Caravanners Inc.
Minutes of Management Committee meeting
held via Video Communication, Zoom
Wednesday 27th May 2020 at 7pm



In attendance:

Brian Adams, Brian Bizzill, Sharon Burge, Thelma Forbes, Alan Kirby, David Hiscock, Cindy Jordan, Roy Lundy, and Dianne Young

Apologies:

Helen Schell

Meeting opened: 7:15pm

Minutes:

All members have received and read the minutes from the meeting held on 15th April, 2020 and they were approved as correct.

Moved by, Roy Lundy
Seconded, Sharon Burge
Carried

Key matters arising from minutes:

Nil

Correspondence:

Inward:

- 16.04.20 Email from Laraine & John Allen, would like to pay joining fee of \$40
- 20.04.20 Email from Laraine & John Allen, advising that they have paid their joining fee & requesting confirmation that it has been received in our bank account
- 21.04.20 Email from 18th National Caravan Clubs Rally 2022, newsletter no. 3
- 27.04.20 Email from Sharon Burge advising that Laraine & John Allen's payment has been received & they have been advised
- 29.04.20 Email from RFDS thanking the Club for its support
- 30.04.20 Email from Teena Lumia requesting information on joining club
- 07.05.20 Email from Alan & Liz Price requesting information on joining club
- 11.05.20 Email from Richie Palmer advising that the Delegates Meeting scheduled from May 20th has been postponed to a date to be confirmed
- 14.05.20 Email from Rita Seaman requesting information on joining club
- 19.05.20 Email from Russell McKinnon requesting information for Newsletter on Sandgropers rallies during Covid19
- 20.05.20 Email from TPP Wholesale.com.au advising of future upgrade to service's

Outward:

- 16.04.20 Email to Brian Adams, re joining enquiry from Laraine & John Allen
- 20.04.20 Email to Sharon Burge, re joining fee paid from L & J Allen & requesting confirmation of payment
- 20.04.20 Email to all members from Graham & Cheryl Kent advising of Sandgroper Facebook page
- 21.04.20 Email to all members from 18th National Caravan Clubs Rally 2022, newsletter no. 3
- 21.04.20 Email to L&J Allen from Sharon Burge advising that to date their payment has not been received
- 23.04.20 Email to Brian Adams from Sharon Burge re Sandgroper's Bank Account information
- 28.04.20 Email to all members from David Hiscock advising of his current health and that Roy Lundy would be taking over as President for the next couple of weeks
- 30.04.20 Email to all members from RFDS thanking the Club for its support
- 03.05.20 Email to Brian Adams from Teena Lumia requesting information for joining club
- 03.05.20 Email to Teena Lumia thanking her from her enquiry and advising that her information has been passed onto our Membership Secretary who will be in touch soon
- 11.05.20 Email to all members advising that our June rally would be going ahead
- 11.05.20 Email to Brian Adams from Alan & Liz Price requesting information for joining club
- 11.05.20 Email to Alan & Liz Price thanking them for their enquiry and advising that their information has been passed onto our Membership Secretary who will be in touch soon
- 12.05.20 Email to Ken & Annette Messenger advising of our June rally
- 12.05.20 Email to Laraine Allen advising of our June rally
- 12.05.20 Email to Dennis & Robyn Omacini advising of our June rally
- 12.05.20 Email to Brian Adams from Robyn Omacini advising that they will not be attending our June rally
- 12.05.20 Email to Brian Adams & Brian Bizzill advising Ken & Annette Messenger's attendance at our June rally
- 14.05.20 Email to Brian Adams from Rita Seaman requesting information for joining club
- 14.05.20 Email to Rita Seaman thanking her for her enquiry & advising that her information has been forwarded to our Membership Secretary who will be in touch soon
- 18.05.20 Email to Chris Young advising the Delegates Meeting scheduled from May 20th has been postponed to a date to be confirmed
- 25.05.20 Email to Russell McKinnon advising of Sandgroper rallies during Covid19
- 25.05.20 Email to Gary Fitzgerald, MyExpression, requesting that all future emails from TPP Wholesale be forwarded to, sandgroper@outlook.com

Inward and outward correspondence moved by, Cindy Jordan

Seconded, Roy Lundy

Carried

Treasurer's report: - Sharon Burge

- The Treasurer's report was distributed to all Committee members on 27th May 2020
- Our current bank balance is \$2,189.67 and we have \$45.00 in petty cash.
- The Treasurer has paid \$230 to the RFDS and the Club owes Colin & Linda Haig \$20 for chocolates used for prizes at our Taunton Farm rally.
- Member nomination fees have been received from potential new members, Laraine & John Allen

Treasurer's report moved by, Dianne Young

Seconded, Cindy Jordan

Carried

Membership Secretary's report: - Brian Adams

- We have had an influx of people interested in joining the club.
- We have 5 visitors attending our next rally in Busselton. First time visitors are Teena & Santario (Sam) Lumina, Laraine & John Allen and Rita & Keith Seaman. Attending their 2nd rally are Jill Ambrosius and Annette & Ken Messenger, they will be given a Nomination Form at the end of our Busselton rally and the committee has agreed to accept them as members at their 3rd rally. Other potential new members are Liz and Al Price, not joining us in Busselton and we did not get a reply from Karen Bond.
- Laurie Tyler has been in contact with David Hiscock and he and Trish Wilson would like to join the club at the next rally in Busselton. David said that there is a provision in our By-laws for previous members to rejoin the club. The committee agreed for David to write to Laurie and outline what is in the By-laws and that Laurie and Trish would be welcome to join the club at the Busselton rally.

Action: David Hiscock

Membership Secretary's report moved by, Roy Lundy
Seconded, Sharon Burge
Carried

Rally Coordinator's report: - Brian Bizzill

- Brian advised that if we would all like to be located together at the Potter's Gorge rally planned for October, 2021, we would need to do a club booking if possible. If a club booking is not possible, we will all need to book at a similar time. Bookings can only be made up to 180 days prior to arrival. We need to readdress this rally April 2021.

Action: Brian Bizzill and Di Young to diarise for April 2021

Rally Coordinator's report moved by, Dianne Young
Seconded, Thelma Forbes
Carried

General business: -

Previous meeting

- Brian Adams advised the group that The Gossip is on the home page of the Sandgroper website. Dianne Young said that she has no idea how it got there and will speak to Gary Fitzgerald tomorrow.

Action: Completed

- Some members have concerns that they will not complete their 3 rallies this year. Dianne said that when she notified members that our April and May rallies were cancelled, she advised them then that, 3 rallies per year, would be waived this year. She will notify them again by email.

Action: Completed

- David tabled a draft By-law for pro rata fees for new members. A motion was moved and the committee accepted the draft By-law. David to update By-laws and Dianne to then put revised By-laws on the website and notify members. David has completed the update to the By-laws, Dianne is going to add the revised addition of the By-laws to the website.

Action: Dianne

- David advised the group that we had to cancel our April and May rallies this year because of Covid19 and travel restrictions. Our June rally is due to be held at the Four Seasons in Busselton, they have contacted us and cancelled our booking. At this stage we are unable to travel to Busselton because of Government restrictions. Dianne Young to contact members and advise that our June rally has been cancelled.

Action: Completed

- Graham & Cheryl Kent contacted David and would like to set up a Facebook page for Sandgroopers. The Committee decided that it was a good idea. David will write to Graham & Cheryl and advise them to go ahead with the idea.

Action: Completed

This meeting

- Our April 2021 rally is planned to be held over the Easter weekend at Wickepin. The committee had a discussion and decided that Wickepin would be a suitable venue over the Easter break.
- Our AGM rally scheduled for September 2020 is a committee hosted rally. Dianne had started a program and it was decided to hold the AGM on Saturday 26th September at 1pm followed by afternoon tea. We also discussed holding a brunch at around 10:30am on Sunday 27th September. Dianne to put items on program and present to the committee at our next meeting.

Action: Dianne Young

- New member forms and fees were discussed and it was agreed that the following procedures should be followed; -

- 1) The process starts with an invitation to participate in 3 rallies of their choice. At the end of the 1st rally the potential new member will be given a Nomination form that will include an account for a **non-refundable nomination fee** of \$40.00 to be paid. The membership secretary must then notify the Treasurer that we have a nomination fee due and the name and email address of that member. Once the nomination fee has been paid the Treasurer will email the potential new member a receipt.
- 2) At the completion of the 2nd rally, and if the potential new member is interested in joining the Sandgroper Caravanners, the potential new member will be given an Application form to complete.
- 3) At the completion of the 3rd rally, all being well and a position available, the new member will now become a member and receive, a name badge, a Membership Pack and information for access to the Sandgroper website. When the new member has joined the club the Membership Secretary will notify the Treasurer that we have a new member and the Treasurer will then issue the new member with an account.

Action: Brian Adams & Sharon Burge

- The Secretary currently has correspondence from July 2013, how much of this can be destroyed? It was decided by the committee that the Secretary could destroy 2 years of correspondence.

Action: Dianne Young

Meeting Closed: 8:25pm

Next Management Committee meeting:

Maranup Ford Caravan Park on Saturday 25th July 2020. Time to be advised by Brian Bizzill when he completes the rally program.

Signed as a true and correct record of the meeting:

President

Secretary

Date

Date

Attachments

Treasurers Report dated 27th May 2020

Email from Sharon Burge to RFDS re bank account for Sandgroppers donation

Membership Secretary's Report dated 25th May 2020